



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES &
ENVIRONMENTAL CONTROL

DIVISION OF WATER

89 KINGS HIGHWAY
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

PHONE: (302) 739-9946
FAX: (302) 739-8369

**Board of Certification for Wastewater Operators
Tuesday, May 3, 2016
DNREC, Richardson & Robbins Building,
Conference Room B172
9:00 a.m.**

M E E T I N G M I N U T E S

In Attendance:

Board: Brian Blackburn, Glenn Davis and Jerry Esposito
DW: Faye Wheeler
Public: Sarah Smith; Mark Kondelis, Sr. and Stanley Siegfried

Chairman Blackburn called the meeting to order at 9:03 a.m.

- A quorum of the board is present.
- The agenda for the current meeting is approved.
- Minutes of the March 1, 2016 meeting are approved as submitted.

Old Business

- **Start Action Notice (SAN)**
SAN went through ten day approval and is awaiting approval from Secretary Small. The next step will be to set up evening workshop.
- **RME Documentation**
 - No new updates.
- **Chesapeake Bay Grant Funds for Training Upgrades**
 - Bryan sent email. Was being reviewed by DOJ last week.

New Business

- **Continuing Education Training Request from Ann Hobbs**
 - Ann Hobbs' requested to be awarded CET's when having a formal tour of wastewater treatment facilities. The board decided CETs will only be awarded if the facility tour is in conjunction with a class or training session, or BOC event or an approved situation by the board.
- **Continuing Education Course Approvals/Denials March and April**
 - The Board was in agreement with the classification of all training classes submitted.

- **Operator License Renewals/Certifications/Expirations March and April**
 - The Board reviewed renewals, certifications and expirations.
- **License certifications and renewals audit for March and April**
 - Six folders were randomly pulled and reviewed by the Board – no issues were found.

The next Board of Certification for Wastewater Operators meeting will be held on Friday, June 10, 2016 at 9:00 a.m. in the Corporate Training Center at Delaware Technical and Community College – Terry Campus.

Meeting was adjourned at 9:46 a.m.

Respectfully Submitted,
Faye Wheeler, CAP